



Hilda Lane Community Association

St Hugh's Community Centre

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ST. HUGH'S COVID-19 RISK ASSESSMENT FOR THE REOPENING OF THE YOUTH CLUB

HAZARDS	WHO MAY BE HARMED?	REQUIREMENTS	BY WHO?	CONTROLS
The Spread of Covid-19	<ul style="list-style-type: none"> ❖ Staff ❖ Youth club attendee's 	Registration and paying for food (if applicable)	Staff	One staff member at the door
		Washing Hands	YC Attendee's	Staff member to ensure individual go straight to wash hands
		Frequent Sanitizing of surfaces e.g. Work surface, doorknobs, light switches, toilets etc.	Staff & YC Attendee's	YC Attendees will wipe the surface of table where they are doing an activity or the item they are finish using e.g. pool sticks
		2m Social Distancing or the use of a mask	Staff & YC Attendee's	Where the 2m distance is impossible a mask must be worn by all staff and children aged 11+
		The reduction on the number of attendee's	Staff	Emails will be sent to parents and children will be selected on a first come priority. Group sizes limited to 15 + leader/workers.
		Where possible the use of the outdoor space for most of the activity duration	Staff & YC Attendee's	Outdoor activities will be planned depending on weather and lighting.
		Reduces Activities inside the hall	Staff	Less activities will be done during a session
		Minimal Use of the Kitchen. No use of any utensils in the kitchen	Staff	One staff will be in kitchen to pre-wrap food in individual foil for children. We will be using food that we don't need to prepare using centre utensils. We will not cut fruits and bottled water will be served. Food will be consumed by children sitting at tables.
		The Use of only the Disabled toilets	Staff & YC Attendee's	Everyone will be encouraged to use the disabled toilet and sanitize after use

COVID-19 SYMPTOMS

- ❖ If anyone becomes unwell with a new continuous cough or a high temperature during the session, they will be sent home and advised to follow the stay at home guidance. A staff will be in regular contact during this time.
- ❖ If advised that a member of staff or youth club attendee developed Covid-19 and were recently on our premises, a member of the team will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.

WHAT WILL WE DO AS STAFF?

- ❖ Email parents with the new risk assessment and encourage them to share the information with their children
- ❖ Email parents with weekly set activities and food selection, so they can enrol their child for that session
- ❖ Confirmation of space will be sent to parents to avoid children turning up unexpectedly
- ❖ Register with children for weekly attendance will be printed and ready for registration